Hi Kathy,

Here is what I found out:

If an agency request to **establish** a class option, MMB would vet the criteria on the attached request form in order to make a determination.

If an agency requests to **abolish** a class option, we would consider the following:

* Are there any current incumbents in a position designated with that option
* Does anyone have rights back to that class option
* How many classifications is the option currently associated with

Stephanie

**From:** McCartney, Stephanie (MMB) <[stephanie.mccartney@state.mn.us](mailto:stephanie.mccartney@state.mn.us)>   
**Sent:** Thursday, January 9, 2020 10:35 AM  
**To:** Kathy Fodness <[kfodness@mape.org](mailto:kfodness@mape.org)>  
**Cc:** Claseman, Jennifer E (MMB) <[Jennifer.Claseman@state.mn.us](mailto:Jennifer.Claseman@state.mn.us)>  
**Subject:** RE: question regarding process

Hi Kathy,

MMB has the authority to establish or delete a class option; agencies do not.

Stephanie

**From:** Kathy Fodness <[kfodness@mape.org](mailto:kfodness@mape.org)>   
**Sent:** Wednesday, January 08, 2020 06:42  
**To:** McCartney, Stephanie (MMB) <[stephanie.mccartney@state.mn.us](mailto:stephanie.mccartney@state.mn.us)>  
**Subject:** question regarding process

Good morning Stephanie!  Can you tell me what the process is for an agency to add or delete a class option?  I’m thinking there is something in writing?  Thanks.