

Meeting Minutes
MAPE Region 19, Local 1902
When: 01-10-2024
Location: Hybrid – Jake's Pizza & Zoom

1. Call to Order – 12:10 pm
 - a. Motion to approve the minutes from the last meeting passed
 - i. Approved
 - b. Motion to approve the agenda for this meeting passed
 - i. Approved
2. Officer Reports
 - a. President's Report – Matt Potocnik
 - i. Next Basic Steward Training, January 26 @ MAPE office:
<https://mape.org/events/basic-steward-training-jan-2024>
 - ii. Importance of becoming a steward and getting involved -Sheenah Jewison
 1. St. Peter facility incident demonstrates the importance of learning what our fellow MAPE members are experiencing
 2. Goal to make our union a safe place if the employer can't be
 - b. Vice President's Report – Jocelyn Crist
 - i. Encourage everyone to go to Basic Steward Training
 1. Being a steward helps with contract questions from members
 2. Contact Jocelyn if you want to know who else is going from 1902
 3. Employers are notified about new stewards every 6 months, so it's a way to "silently" show union support and keep accountability
 - ii. Thank you to everyone who has helped coordinate our large co-union event on February 20
 - c. Treasurer's Report – John Putnam
 - i. YTD Balance: Approx. \$11,097.94
 - d. Membership Secretary Report – Sheenah Jewison
 - i. Welcome to new member Drea from South Central College and new hire in Pollution Control
 - ii. Lost a couple members to the SCC layoffs
 - iii. 303 People represented
 - iv. 72% membership
 - v. \$25 Kwik Trip card for new members and those who help sign them up.
(Contact Susan Mucha susan.mucha@southcentral.edu)
 - e. Regional Director – Nicole Emerson
 - i. Next Director's meeting is next Friday, will send report afterward
 - f. Business Agent – Janaya Arellano
 - i. Encourage everyone to attend Basic Steward Training just to learn about the contract - don't need to become a steward
 - ii. Organizing as a Steward Training, May 10 @ MAPE office:
<https://mape.org/events/organizing-steward-may>

1. New training developed to help employees for non-grievances
 2. Leaders and stewards are welcome to attend
 - iii. Contact: jarellano@mape.org | 651-270-8363
 3. Additional Agenda Items
 - a. 2024 Budget Proposal
 - i. Proposed budget attached
 1. Only members can vote on the budget - Virtual poll will be sent out
 2. Surplus funds will be utilized for member-driven initiatives
 - a. Members will be able to propose ideas and have membership vote on initiatives that funds will be used for
 - b. This replaces the officer-led decisions of where funds will be used, and will cultivate more union participation
 - b. Joint MAPE & AFSCME Social
 - i. February 20th. Event starts at 5pm; dinner is at 6:30.
 - ii. RSVP: <https://forms.office.com/r/KbiHyjxFix>
 - c. Additional Member Questions/Concerns
 - d. Items of note
 - i. Local Officer and Steward contact list: <https://mape.org/locals/1902>
 - ii. Internal Election Information: <https://mape.org/resources/mape-documents/mape-internal-election-information>
 - iii. Legislative Updates: <https://mape.org/legislative-session>
 - iv. SEGIP Travel Benefit: <https://mn.gov/mmb/segip/travel-benefit/>
 - v. Training Opportunities: <https://mape.org/resources/training/classes>
 - vi. Telework policy effective 7/1/2021 <https://mn.gov/mmb-stat/policies/1422-telework-effective-7-21-21.pdf>
 - vii. Telework Acknowledgement form effective 7/1/2021 <https://mn.gov/mmb-stat/policies/telework-schedule-and-acknowledgement-form-July%202021.pdf>
 - viii. MMB Statewide Policy page <https://mn.gov/mmb/employee-relations/laws-policies-and-rules/statewide-hr-policies/>
 4. Member Drawing
 - a. 5 x \$20 gift cards to Jake's Stadium Pizza for online attendees
 - b. Winners randomly drawn from online attendee list using a Number Picker Wheel
 - c. Must be present at the time of drawing. Open to members and non-members.
 - i. Winners:
 1. Stephanie Adams
 2. Beth Danberry
 3. Hannah Vogel
 4. Janice Chen
 5. Mark Hiles
 6. Joel Prybylla

- ii. Gift cards will be mailed. Winners should send their name and mailing address to jerryander@myyahoo.com
 - d. 1 x Rolling Prize (Current: \$10)
 - i. Starts at \$10 and increases by \$5 each month there is no prize claimed. Resets once prize has been claimed. Maxes out at \$100.
 - ii. Winner randomly drawn from the current membership update list from MAPE Central using a Number Picker Wheel
 - iii. Must be present (either in-person or online) & be a member to win
 1. If a non-member is drawn and is present at the meeting, they can sign up for membership that day to claim the prize
 - iv. Prize amount increases each month if winner is not present
 - v. Winner: Erynn Jenzen, Non-Member, Not Present
 - vi. Prize increases to \$15 next month
5. Call for Meeting Closure 12:45pm
 - a. Status: passed

Local 1902 Officer List

Mape.org/locals/1902

- President – Matt Potocnik, matthew.potocnik@mnsu.edu
- Vice President – Jocelyn Crist, jocelyn.crist@southcentral.edu
- Secretary – Emma Baumann, emma.baumann@southcentral.edu
- Treasurer – John Putnam, john.putnam@mnsu.edu
- Membership Secretary – Sheenah Jewison, sjewison@mape.org
- Regional Director – Nicole Emerson, nicole.emerson@southcentral.edu
- Business Agent – Janaya Arellano, jarellano@mape.org, 651-270-8363
- At Large (previous President) - Michael McLaughlin, michael.mclaughlin@mnsu.edu



MAPE LOCAL 1902 - 2024 Budget

		Actual Numbers	Balance
CARRYOVER			
Estimated Carryover from previous year	\$9,022.93		
NEW INCOME			
218 Members x \$1.25 x 26 pay periods	\$7,085.00		
TOTAL INCOME FOR BUDGET	\$16,107.93		
EXPENSES			
Local Meetings (meals, beverages, etc.) (Jake's \$325 x 12)	\$3,900.00		\$ 3,900.00
Executive Committee/Stipend \$280 per year x 6 officers	\$1,700.00		\$ 1,700.00
Membership Committee/Kwik Trip Cards	\$325.00		\$ 325.00
Membership Awards/Prizes (Jake's gift card 5 - \$20 cards x 12)	\$1,200.00		\$ 1,200.00
Monthly Meeting Rolling Drawing Prize (Starts at \$10, increases \$5 per month, \$100 cap)	\$120.00		\$ 120.00
Member Lost Time	\$1,000.00		\$ 1,000.00
Social Events	\$2,200.00		\$ 2,200.00
Membership Drive	\$500.00		\$ 500.00
Miscellaneous	\$1,000.00		\$ 1,000.00
Picnic/Annual Outing	\$1,000.00		\$ 1,000.00
Proposed Budget	\$12,945.00		
Remaining Budget			\$12,945.00
Estimated Surplus	\$3,162.93		