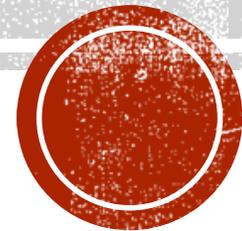


RESOLUTIONS



MINNESOTA ASSOCIATION
OF PROFESSIONAL EMPLOYEES



WHAT IS DELEGATE ASSEMBLY?

- A collection of members
- Deciding on the direction for MAPE
- For the next Couple of Years

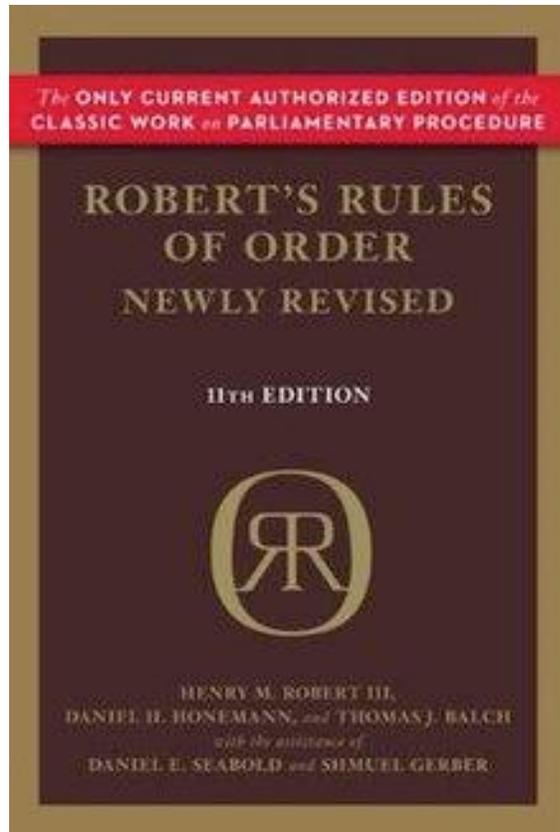


2 TYPES OF BUSINESS

- The Actual Running of DA
- Setting the Direction of MAPE



ROBERT'S RULES OF ORDER, NEWLY REVISED



- Adopting an Agenda
- Setting Standing Rules
- Passing Main Motions



MAIN MOTION

- A request that the DA take an action.
- Examples:
 - I move that all votes be by a show of hands instead of voice votes.
 - I move that the assembly adjourns for lunch and reconvenes at 1:00 pm.



MAIN MOTIONS REQUIRE A SECOND



MAIN MOTIONS CAN BE MADE BY

- A Member of Delegate Assembly, at Delegate Assembly
- A Committee
 - via a committee report
 - when at least two committee members are also members of Delegate Assembly

OR



MAIN MOTIONS CAN BE MADE BY

- **RESOLUTION**



RESOLUTIONS

- Made by
 - 2 MAPE Members
 - Locals
 - Committees



SPEAKING TO THE MOTION



- Normally, the maker of the motion gets to speak first.
- The maker gets to explain what the motion is.



MAKER OF A RESOLUTION IS NOT AT DA

- The maker can't speak to the motion



HOW DO YOU "SPEAK TO THE MOTION"

- Explain the motion in the Whereas Section of the Resolution

2017 MAPE DELEGATE ASSEMBLY RESOLUTION

Insert Resolution Title Here (initial caps)

Whereas, insert an explanation of why this resolution is needed; and
 Whereas, insert background information you think people need to know about your resolution; and
 Whereas, insert as many whereas statements as you need. End with a ; therefore

Resolved, That insert your resolution here.

Passed by		Name/Number	Date
Local		Insert information on groups in support of the resolution	
Committee	X	Membership Committee	04-26-2012
Member		Name or names of individuals supporting this resolutions	

Contact Name	Contact E-mail Address	Contact Phone
Enter the name of a person who can answer questions	Enter that person's email address	Enter that person's phone number



WHEREAS? REALLY?

- WHEREAS Men with Blue Skin tend to hang around in Groups; and



EXPLAIN WITH PLAIN LANGUAGE

- Just use a Whereas in the first line.
- Explain the need for the motion.
- Explain what the motion will do.
- Explain why this is the best option.
- **Explain, Explain, Explain**



RESOLVED

2017 MAPE DELEGATE ASSEMBLY RESOLUTION

Insert Resolution Title Here (initial caps)

Whereas, insert an explanation of why this resolution is needed; and

Whereas, insert background information you think people need to know about your resolution; and

Whereas, insert as many whereas statements as you need. End with a ; therefore

Resolved, That insert your resolution here.

Passed by	Name/Number	Date
Local	Insert information on groups in support of the resolution	
Committee	X Membership Committee	04-26-2012
Member	Name or names of individuals supporting this resolutions	

Contact Name	Contact E-mail Address	Contact Phone
Enter the name of a person who can answer questions	Enter that person's email address	Enter that person's phone number

- What you actually are suggesting should happen.
- You can say something like:
- Resolved, That the Bylaws **be amended, as shown below**, to allow Local Meetings to dress as clowns.



AMENDMENTS

Language Changes

There shall be 15 subdivisions known as Regions. The Board of Directors shall determine the ~~total number of Regions~~ and the boundaries of each Region on a geographic basis by work location. Region is a geographic and political subdivision of the MAPE membership. Its purpose is to coordinate the delivery of member service and provide a vehicle for information flow to and from the Board of Directors. Regional membership elects a Regional Director to the Board of Directors who provides a voice for the Locals in that Region.

Final Language

There shall be 15 subdivisions known as Regions. The Board of Directors shall determine the boundaries of each Region on a geographic basis by work location. Region is a geographic and political subdivision of the MAPE membership. Its purpose is to coordinate the delivery of member service and provide a vehicle for information flow to and from the Board of Directors. Regional membership elects a Regional Director to the Board of Directors who provides a voice for the Locals in that Region.



LANGUAGE CHANGES

- Underline new language
- ~~Strike Through~~ deleted language
- DO NOT USE TRACK CHANGES IN WORD.
- There shall be 15 subdivisions known as Regions. The Board of Directors shall determine the ~~total number of~~ Regions and the boundaries of each Region on a geographic basis by work location.



LANGUAGE CHANGES

- If you are making multiple changes in a sentence, just strike the whole sentence and insert a new sentence.
- Don't use run on sentences.
- Use lists for multiparts.



FINAL LANGUAGE

- If there are differences between the marked up language and the final language, the final language is what is adopted.
- In the earlier example, the marked up language left two 'the' next to each other. The final language does not.



PUT IT SOMEWHERE

- In the past, many resolutions were passed that did not land somewhere.
- These resolutions were quickly forgotten.



PUT IT SOMEWHERE

- To make sure your resolution sticks around, you have to *put it somewhere*.
- Places you can put your resolution:
 - Have it change or create a policy
 - Have it as a line item in the budget
 - Have it change the Bylaws
 - Have it change the Election Rules
 - Have it change the Constitution



PUT IT SOMEWHERE

- Rarely is the Constitution changed (There really is very little in the Constitution)
- Only things that have to do with running elections should go in the Election Rules
- Things having to do with the structure of MAPE go in the Bylaws
- The Budget is a good place for short term issues that cost money
- Policies are where things usually are changed



CONSTITUTION AND RULES COMMITTEE

- Reviews all Resolutions to make sure they are ready for Debate.
- Our opinion is about the structure of the resolution, not about its substance



REVIEW CRITERIA

1. Does the change have a ripple effect in any other governing document or another place in the same document that is not covered in the resolution?
2. Are the changes clearly explained and understandable? Are the changes properly marked?
3. Does the resolution actually change something or document current practice?
4. Would adoption of the resolution cause a contradiction?
5. Is the resolution deleterious or carry a liability issue for MAPE
6. Does the resolution require statute or law changes to implement?



BEWARE THE DEADLINE

- Get your resolution in before the deadline or it will not make it to DA.
- The deadline for any given DA will be published on the MAPE website.
- Usually the deadline is around July 4.
- Get your resolution in early and C&R can work with you to fix any issues.
- Resolutions can be submitted starting in January.



MORE INFORMATION:

- See the Delegate Assembly Resolution Requirement Policy at
- <https://mape.org/resources/mape-documents/mape-policies/government-relations-committee/membership-committee/delegate>

