**New Locals Policy**

**Board of Directors Revision Dates:** 4/14/2000, 4/16/2010, 2/15/2019

**Summary:** Procedures to form a new local.

**Policy:**

A new local within a region of MAPE may be formed by following the procedures as prescribed below:

1. A petition to the Board of Directors signed by a minimum of 30 percent of the MAPE members who would be in the proposed new local shall constitute the initiation for the formation of a new local within a region.
2. The petition shall contain the following:  
   * Geographical boundaries, including all MAPE worksite locations of the proposed new local. All areas within this boundary must be contiguously connected.
   * Names and signatures of members stating their intent to serve as officers of the new local.
   * Meeting location(s) for the new local.
   * An estimated budget for the new local based on the total number of MAPE members and nonmembers in the new local.
   * Names, permanent work locations, e-mails and work phone numbers of the petitioners.
3. The Board of Directors shall approve or deny the petition within 90 days of receipt of a valid petition. If the petition is denied, the Board of Directors shall give reasons for denial. The Board of Directors shall take into account the following factors when considering the petition:
   * The functioning of existing local(s) is not crippled.
   * The proposed new local would have no less than 50 MAPE  
     members unless a variance is granted by the Board.
   * Whether a different boundary can be drawn in an effort to better serve all members affected in consultation with potential officer candidates as submitted in the petition as well as officers from the existing local(s).
   * Objections, if any, of the existing local(s).
   * The Board of Directors may approve variances from these rules.
   * Organizers for a new local, as well as officers of the exiting local(s), shall be notified and given the opportunity to address the Board of Directors when the petition is being considered.
4. After the Board of Directors accepts the petition and organizing papers, if any, a ballot along with the proposal to form a new local and appropriate organizing documents shall be sent electronically to all MAPE members who would constitute the new local. A majority vote of all eligible members voting is required to form a new local.