**MAPE General Membership Meeting Agenda and Minutes**

*Modify template to your needs*

|  |  |
| --- | --- |
| Meeting Name: | MAPE General Membership |
| Date: 12/18/2019 |  |
| Time: Noon |  |
| Location: L.3100 |  |
| Attendees: see sign in sheet |  |
| Not present: |  |

**Meeting Preparation**(Add any items to read before or bring to the meeting)

To read:

To bring:

**Agenda** (Add rows, as needed)

|  |  |  |
| --- | --- | --- |
| Topic | Time | Presenter |
| Membership update | 5 minutes | Jared |
| Update on telecommuting policy | 10 minutes | All / Jim |
| Meet & Confer updates | 5 minutes | Meet & Confer Team |
| Student loan reimbursement | 10 minutes | All |
| Business agent update | 10 minutes | Dan |
| Approve Local Budget | 10 minutes | Lindsey |

**Review of Action Items from last meeting** *Copy and paste Action Items from last meeting here*

**Meeting Notes***Enter meeting notes in this section, use agenda to formulate and briefly describe items, utilize the tables below to capture more specific information*

* Note #1
* Note #2

**Decisions Made** Add*rows as needed. Enter decisions and assign responsibility, as needed*

|  |  |
| --- | --- |
| Decision | Responsible as needed |
|  |  |
|  |  |

**Issues & Questions** *Add rows as needed. Enter issues or questions that cannot be addressed until later*

|  |  |  |
| --- | --- | --- |
| Issue or Question | Responsible | Status |
|  |  |  |
|  |  |  |

**Action Items for Follow-Up** *Add rows as needed. Assign each action to an individual/group*

| ACTION | RESPONSIBLE | DUE DATE | STATUS |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |

**Membership update-Jared**

* Stay tuned for invites to discuss signing up for memberships
* Introduced two new members from Institutional Effectiveness- Welcome
* Welcoming back Russel R

**Update on telecommuting policy-All / Jim**

* Please see meet and confer notes
* Members are encouraged to ask their supervisors
* One member is able to telecommute one day a week
  + Had a conversation with supervisor beforehand
* A couple members mentioning doing an ad hoc
  + They recommended being clear with your supervisor a head of time on what you are working on
* So far employees who are able to telecommute report that it has gone well
* A year from now our goal would be to say that students are still getting the services they need and that employees and supervisors are happy with the telecommuting policy

**Meet & Confer updates- Refer to meet and confer notes**

**Student loan reimbursement-All**

* It was approved per the contract the wording uses shall versus must and is up to the appointing authority
* Right now, it’s up to the agency (in our instance MN State)
* MAPE is bringing this issue to all Meet and Confer teams
* Some agencies have approved it
* If members support the letter that will go to Dr. Pierce, they could sign today
* Suggestions on wording for the letter are open-
* Are private or federal student loans covered? Not sure
* For general information please visit: <https://mape.org/2019-2021-contract-info>
  + Contract tentative agreement FAQ
* Jim needs 5 volunteers to take a letter and ask people to sign
  + Jenny volunteered- thank you!
  + LaJune volunteered- thank you!

**Business agent update-Dan**

* Two new bodies that were formed delegate assembly 2018 and elected in 2019 are up and moving
  + Political Council
    - Looking to make sure we pass our contract in the legislator
    - Support the insulin- Thanks Nicole Smith-Holt!
    - Elect a union friendly legislature, house and senate
    - Working to get contract to pass
  + Organizing Council
    - Looking to build strongest possible union with goals to move things at the agency and statewide level
    - One major focus it Promoting turn out for the 2020 meeting with the governor at the capitol
    - Organizing groups to go door to door during election season

* + Student loan reimbursement is being pushed at the agency level. There is some level of support at other agencies.

**Approve Local Budget-Lindsey (see attached excel)**

* Year after year, we don’t spend as much money as we have
* We are going to carry money forward to the next year
* Lauren suggested we make a donation to the student resource center
  + She can bring more information to the next meeting and we can vote on it
* Review of the MAPE Budgets categories- Talk to Lindsey with questions
* Even if we spend all of the money on our 2020, we would still have a surplus
* It’s our money, we should spend it on something we are proud of