**Local 1301 Meeting Minutes**  
**April 10th, 2018**  
**MAPE Central**

27 members were present and also Caitlin Reid, MAPE Business Agent.  
The meeting was called to order by Local 1301 President Noel Lutsey at 12:04 PM. Introductions were made.

**Minutes**: Previous minutes were approved and will be on the MAPE website.

**Adoption of Agenda**: Jadwiga P. made a motion to adopt the agenda with the additions of Janus v AFSCME update. Second by Dawn W. All approved, motion passed.

**Old Business**: Janus v AFSCME Summary. This is an organized effort to weaken unions by eliminating fee-payer. The Supreme Court has heard arguments and a decision is expected to be made in June. Strategy moving forward is to have a strong and engaged membership.

**New Business**: (Noel) Local officer elections are approaching. Office Descriptions:

The PRESIDENT shall conduct the affairs of the Local and preside at Local meetings. The President shall be a member of the Local Presidents Committee. Sets Agenda. Attends delegate assembly. Oversees worksite problems.

The VICE-PRESIDENT shall preside at Local meetings at which the President is not in attendance and shall chair the Local Job Action Committee. Picks meeting locations. Keeps the president in check.

The SECRETARY shall maintain a record of the Local‘s proceedings. Sends minutes to MAPE central.

The MEMBERSHIP SECRETARY shall maintain a record of the Local’s membership records and promote member recruitment, retention, and involvement. This is a new position for Local 1301. Set up notifications of new hires. Approach new hires. FYI most people do not know that they have to opt in to membership.

The TREASURER shall be responsible for any funds received or disbursed directly by the Local and shall maintain a record of the Local's financial transactions. Keep accounts balanced. Order food for meetings.

All positions turn over at once for 2-year terms. Next term is from July 31 2018 to June 30 2020. There will be new officer training opportunities offered after the elections have concluded. The positions are paid $200-$500 twice a year plus mileage reimbursement. There is a loss time reimbursement form; Caitlin offered to look into it. Past elections were conducted online.

[2018 MAPE Elections Timetable](https://www.mape.org/sites/default/files/assets/files/1153-5720-regional-and-local-election-timetable-2018.pdf)

Notes:  
Regional & local elections are to be completed in July. Bolded dates indicate starting points for calendar computation. \* indicates dates changed to accommodate weekend or holiday Update

**Business Agent**: (Caitlin)  
Membership: Caitlin has been working directly with worksites to increase membership. She would like to reach more worksites to set up one-on-ones. Contact her at [creid@mape.org](mailto:creid@mape.org) - 651-287-9673. If there is anything that Caitlin can help you with, please send her an email.

Contract: Members did very well putting pressure on the legislature to pass the new contract. Deferred compensation is now a $200 match. Sign up anytime. Dental benefit changes go into effect January 1, 2019. Everyone is receiving a 2% wage increase on July 1, 2017 and 2.25% wage increase on July 1, 2018. Back pay will be in a May pay check.

Vacation: Employees must provide documentation showing length of service and show that the position was eligible for vacation accrual. For more information <https://www.mape.org/mape/news/changes-contract-2017-19>

Meet and Confer: Caitlin can help you set up a meet and confer for your worksite if there is not one already.

If you have questions, email MAPE Business Agent Caitlin Reid [creid@mape.org](mailto:creid@mape.org)

**Workplace Issues**: None

**Good & Well**: None

Next meeting: 5/8/2018 at 12:00pm at:  
Anoka-Ramsey Community College  
Room SC-200 (Mississippi Rm)  
11200 Mississippi Blvd NW  
Coon Rapids, MN 55433  
Room F-117 is the connected room on the Cambridge campus.

A door prize was drawn by Colleen M. and won by Andrew G.

Meeting Adjourned 12:57pm.

Local 1301  
Interim Secretary  
Phil Koessler